

LYME CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting**  
Minutes  
**March 9, 2017**  
**LCS Library – 6:00 PM**

**Call to Order by Gary Nicholson, Board of Education President, at 6:00 PM**  
**Pledge of Allegiance**

**MEMBERS PRESENT:**

<b>Gary Nicholson, President</b>	<b>Terry Countryman</b>
<b>Deanna Lothrop, Vice President</b>	<b>Scott Rickett</b>
<b>Ray McIntosh</b>	<b>Kathy Dyer</b>
<b>Sherri Wilson, District Clerk</b>	

**MEMBERS EXCUSED:** Lynn Reichert

**ADMINISTRATORS PRESENT:**

**Cammy Morrison, Superintendent**  
**Barry Davis, Principal**  
**Patricia Gibbons, Dir. of Pupil Services**  
**Sandra Rooney, Business Official**  
**Deborah Wilkinson, Administrative Intern**

**OTHERS PRESENT:** Rikki Wallace; Riley Aubertine; Rebecca Countryman; Stacey Williams; Kalei Davis; Vera Liakhovitch; Esther Ososkalo; Kim Wallace; Beth Faulknham; Dina Jareo; Padriac Williams; Mrs. Madeline; Jude Madeline; Vita Liakhovitch.

**PRESENTATIONS:** Principal Davis and several students reported on the recent activities of Lyme Central School. They spoke about the Hat Day Benefit for Trevor Weston; Retro Dance at the Copley House; American Red Cross Blood Drive; Exchange Band Concert combining Lyme Central and Copenhagen Central Bands; Oddysey of the Mind recent competition and upcoming State Competition in Binghamton, NY; an assembly with an Indian River CSD foreign exchange student from Pakistan; and the Science Fair, with Jude Madeline demonstrating the science project he displayed at the science fair.

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Deanna Lothrop, and seconded by Scott Rickett - Motion is approved 6 – 0.

1. **Approval of Minutes:**

- February 9, 2017 - Regular Meeting

2. **Approval of Buildings and Grounds requests:**

- March 9, 2017: Marine Corp Fitness Day, M. Guyette/D. Baker – High school grades during PE class – 10:38-11:21 AM. Due to the time frame of the event, request previously signed and approved by Superintendent Morrison.
- April 3- August 8, 2017: Lyme Soccer Club Summer Soccer League, Scott Radley/Lyme Youth Committee – LCS soccer fields, on various nights of the week – 3:30-8:00 PM
- April 10, 2017: Good News Club Parent Open House, Lois Sloat – LCS Kindergarten classroom – 3:00-4:30 PM
- June 23-30, 2017: Lyme Soccer Club/Lyme Youth Committee, Scott Radley – LCS soccer fields – 8:00 AM – 8:00 P

3. **Conferences and Workshops:**

- February 13, 2017: Career Day Planning Meeting, Alanna Piroli – TICSD – 12:00-2:30 PM
- February 15, 2017: eDoctrina Training, Pat Gibbons – LCS DL room – 8:30 – 2:30 PM
- February 16, 2017: Identifying Current Trends in Student Drug Use, Stacey Linkroum/Alanna Piroli – Webinar – 11:00-12:30 PM
- March 7, 2017: FOSS Training Gr. 1, Melissa Malone – Belleville Henderson CSD – 9:00-2:00 PM
- March 8, 2017: Data Warehouse Workshop, Margaret Stevens/Pat Gibbons – JL BOCES – 9:30-12:00 PM
- March 15, 2017: ESSA Regional Meeting, Deborah Wilkinson -
- March 17, 2017: How Lucky We Are PE Conference, Mary Guyette – CNS High School – 7:45-1:15 PM
- March 17-18, 2017: Paul Anderson-Bozeman Science & STEAM Conference, Deborah Wilkinson – SUNY Plattsburgh
- March 20, 2017: Keyboarding w/o Tears/Ed Tech Vendor Fair, Beverly Perry – JL BOCES – 12:00-4:30 PM
- March 22, 2017: Deciphering Award Letter Webinar, Alanna Piroli – LCS Guidance Office – 1:00 PM
- April 4, 2017: SUNY Oswego Internship Seminar: Community Relations, Deborah Wilkinson – LCS STEM Lab – 10:30 – 6:30 PM
- April 26 – 27, 2017: LRE Training, Preparing Struggling Students for Meaningful Academic Success, Pat Gibbons/Stacey Linkroum – Watertown, NY – 8:30-3:30 PM

- May 17, 2017: Teaching & Learning in the Presence of Anxiety or Trauma, Stacey Linkroum – Whitesboro, NY – 9:00-3:00 PM
4. **Approval of Financial Reports:**
- School Business Report – (Verbal)
  - Treasurer’s Report, January 2017
  - General Fund Warrant #19
  - Supplemental Fund Warrant #17
  - School Lunch Fund Warrant #16
  - Federal Fund Warrant #11

**REGULAR AGENDA**

**Other Discussion and Action**

1. **Public Comments:** None at this time
2. **Ongoing Agenda Items:** None at this time
3. **Board Information:**
  - **March 22, 2017:** Invitation, JLSBA Dessert Workshop, “It’s Not Only a BOCES Co-Ser” – JL BOCES Conference Rm – 6:00 – 7:45 PM
  - **April 12, 2017:** Invitation, JL BOCES Annual Dinner Meeting – JL BOCES Administrative Building – Tour of the building begins at 5:00 PM; Buffet Dinner immediately following at 6:00 PM; Presentation of 2017-18 BOCES budget begins at 7:15 PM. RSVP not later than April 5, 2017.
  - **April 18, 2017:** 2018 JL BOCES Administrative Budget Vote and JL BOCES Board Member Voting.
  - **May 18, 2017:** JLSBA Dinner Meeting, further information as it becomes available.
4. **Board Information, LCS Events:**
  - February 28, 2017: Select Chorus Talent Show Auditions, Helen Timerman – LCS Gym – 3:30 – 5:00 PM
  - March 3, 2017: Lyme Strong Assembly, Christine Rickett – LCS Gym – 8:45 – 9:00
  - March 7, 2017: Relay for Life “Soup”er Supper – LCS Cafeteria – 3:30 – 7:00 PM
  - March 10, 2017: Golisano Children’s Hospital Guest Speaker, Pat Gibbons/Alanna Piroli – Gr. 6-12, DL room – 8:25 – 2:15 PM
  - March 15, 2017: Elementary Spring Concert, H. Timerman/M. Bariteau – LCS Gym – 6:30 – 7:30 PM
  - March 20-24, 2017: NHS Penney Drive, Marilyn Peters - LCS Classrooms
  - March 24, 2017: Kids Night Out, fundraiser for senior trip – Chris Lachenauer/Michele Bariteau – LCS Gym – 5:30 – 7:30 PM
  - April 6, 2017: Ft. Drum RISE Family STEM Night Gr. 5-8, Alanna Piroli – LCS GYM – 5:30-8:00 PM
  - April 12, 2017: Kindergarten Parent Information Session, Margaret Brennen/Bridgette Stumpf – Mrs. Stumpf’s room 2:15 PM
  - May 5, 2017: Kindergarten Screening, Margaret Brennen/Bridgette Stumpf – LCS Stage – 8:30 – 2:30 PM
  - May 10, 2017: Junior River Keepers Presentation, Margaret Brennen/Bridgette Stumpf – Classroom – 11:30 – 12:15 PM
  - May 19, 2017: Kindergarten Grandparents Breakfast, Margaret Brennen/Bridgette Stumpf – Kindergarten classrooms – 8:30 – 9:00 AM
  - June 9, 2017: Kindergarten Pirate Day, Margaret Brennen/Bridgette Stumpf – Walking tour of Village – 11:30 – 2:00 PM
  - June 21, 2017: Kindergarten Graduation, Margaret Brennen/Bridgette Stumpf – LCS Gymnasium – 9:00 AM
5. **Board Discussion/Action:**

Discussion regarding recommendations for a **Cafeteria Charge Policy**, required for all districts by NYSED, to be effective as of July 1, 2017. Upon review and discussion, action is requested to approve the recommended implementation of a Cafeteria Charge Policy to be sent to Madison-Oneida BOCES policy coordinator for drafting.

It was by unanimous decision that this item be tabled pending further review and information to be presented at the next Board of Education meeting, April 13, 2017.
6. **Board Discussion/Action:**

First reading of revisions made to current Lyme Central School Policies/Procedures per Madison-Oneida BOCES policy coordinator. The following policies/procedures are for review and/or approval:

  - #1101 – Media/Municipal Governments/Senior Citizens
  - #1102 – Advertising in School
  - #1103 – Solicitation of Charitable Donations from Children

It was by unanimous decision that the adoption of policies #1101; #1102; #1103, be tabled pending further review.

7. **Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to approve the following Policy:

- #1200 - Policy for Handling and Disseminating Identifying Information Received Regarding Sex Offenders

Motion for approval by Terry Countryman, seconded by Deanna Lothrop, with motion approved 6 - 0.

8. **Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to approve the **Inter-Municipal Cooperative Agreement for Legal Services**, including the additional service of Hearing Officer Services, between Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services (BOCES) and the Lyme Central School District for the 2017-2018 school year.

Motion for approval by Scott Rickett, seconded by Ray McIntosh, with motion approved 6 - 0.

9. **Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to approve the Watertown City School District contract for **Health and Wellness Services** to begin on September 6, 2016 and end on June 30, 2017.

Motion for approval by Deanna Lothrop, seconded by Scott Rickett, with motion approved 6 - 0.

10. **Board Action:**

**BE IT RESOLVED** that pursuant to Education Law, Section 259, the Board of Education of the Lyme Central School District is authorized to levy and collect an annual tax, year after year, separate and apart from the annual school district budget, in the amount of fifty four thousand nine hundred and ninety five (\$54,995.00) dollars which shall be paid to the **Lyme Free Library** for the maintenance of the library. With this appropriated amount to be the annual appropriation thereafter until modified by the registered voters of the Lyme Central School District.

Motion for approval by Kathy Dyer, seconded by Ray McIntosh, with motion approved 6 – 0.

11. **Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to approve the field trip to Binghamton, NY for the **Odyssey of the Mind State Competition** on, April 7-8, 2017. Seven (7) students will be participating; OOM teams will be accompanied by, Adrienne Teachout and Deborah Wilkinson.

Motion for approval by Deanna Lothrop, seconded by Terry Countryman, with motion approved 6 – 0.

12. **Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to approve the **Lyme Central School District 2017-2018 School Year Calendar**.

Motion for approval by Terry Countryman, seconded by Kathy Dyer, with motion approved 6 – 0.

13. **Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to approve the **Section III Combining Contract** between Lyme Central School and General Brown Central School allowing one (1) Lyme student to participate in sporting events with the General Brown Central School Boys' Modified Baseball Team at all levels of competition for the 2016-17 school yr.

Motion for approval by Deanna Lothrop, seconded by Scott Rickett, with motion approved 6 – 0.

14. **Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to approve the **2017-18 St. Lawrence-Lewis Cooperative Purchasing Fuel Oil Award**, Plan C fluctuating rate with supplier Christman for Lyme Central School Main Building, and with supplier Suburban for Lyme Central Bus Garage.

Motion for approval by Kathy Dyer, seconded by Ray McIntosh, with motion approved 6 - 0.

15. **Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to approve the **2017-18 St. Lawrence-Lewis Cooperative Purchasing Ultra-Low Sulphur Diesel Fuel Award**, Plan C fluctuating rate with supplier MX Petroleum, for Lyme Central School Fuel Depot.

Motion for approval by Deanna Lothrop, seconded by Scott Rickett, with motion approved 6 - 0.

16. **Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to approve the **2017-18 St. Lawrence-Lewis Cooperative Purchasing LP Gas/Propane Award**, Plan C fluctuating rate with supplier Suburban, for Lyme Central School Main Building.

Motion for approval by Kathy Dyer, seconded by Scott Rickett, with motion approved 6 - 0.

17. **Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to approve the **Equipment Disposal** request of one (1) InFocus Projector, serial #BIC822801303, which is deemed no longer operational.

Motion for approval by Scott Rickett, seconded by Ray McIntosh, with motion approved 6 - 0.

18. **Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education for the 2016-17 and 2017-18 school years.

Motion for approval by Kathy Dyer, seconded by Deanna Lothrop, with motion approved 6 – 0.

**ADMINISTRATIVE REPORTS:**

- School Business Report (verbal)
- Principal Report – Included in presentation
- Director of Pupil Services Report
- Superintendent Report
- Transportation Report

**CORRESPONDENCE AND COMMUNICATIONS**

- 19. Correspondence Log, February 2017
- 20. Calendar of Events, March 2017

**RECOMMENDATIONS AND ACTION**

21. **Board Action:**

- Personnel Changes as listed:
- **Add one (1) Substitute Teacher**

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Kathy Dyer, and seconded by Scott Rickett  
Motion is approved 6 - 0.

(A) Retirements:

The Lyme Central School Board of Education wishes to express their appreciation to Mrs. Helen Timerman for her many years of service and dedication to the students of Lyme Central School.

Name	Position	Effective Date
Helen Timerman	.56 FTE Music Teacher	June 30, 2017

(B) Resignations as listed: None at this time

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Diane Maitland - Patterson	Substitute Teacher	\$95.00 per day	N/A	March 10, 2017
Nicholas Marino	1 FTE Cleaner	\$9.70 per hour	3 month Probationary Period	March 10, 2017

(D) PAID Coaching Appointments as listed:

Name	Spring 2017 Sports	Certification
Robert Goutremout	2016-17 Varsity Boys' Baseball Coach	Temporary License 1 <sup>st</sup> Renewal
Daniel Lawson	2016-17 JV Girls' Softball Co-Coach	Teacher Professional
Eric Heath	2016-17 Varsity Co-Ed Golf Coach	Teacher Professional

**Coaches possess the following [as mandated by NYSED]:**

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance \*
- Temporary Coaching License 2<sup>nd</sup>-4<sup>th</sup> Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

22. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Diane Maitland Patterson – Substitute Teacher**
- **Robert Goutremout – 2016-17 Varsity Boys' Baseball Coach**
- **Daniel Lawson – 2016-17 JV Girls' Softball Co-Coach**
- **Eric Heath – 2016-17 Co-Ed Golf Coach**
- **Nicholas Marino – Cleaner**

Motion for approval by Deanna Lothrop, seconded by Scott Rickett, with motion approved 6 -0.

**ITEMS FOR NEXT MEETING – April 13, 2017**

- Cafeteria Policy, Free Lunch Program information
- Building and Grounds Committee Meeting date

**EXECUTIVE SESSION:**

Motion was made by Kathy Dyer, seconded by Scott Rickett, to enter into executive session for discussion of collective negotiations pursuant to Article 14 of the Civil Service Law, with motion approved 6 – 0. Time entered, 7:28 PM.

**RETURN to REGULAR MEETING:**

Motion was made by Deanna Lothrop, seconded by Kathy Dyer, to reconvene to the regular meeting with motion approved 6 - 0. Time returned, 8:29 PM.

**Motion for Adjournment: There being no further business or discussion,** a motion is requested to adjourn the regular meeting.

Motion was made by Terry Countryman, seconded by Kathy Dyer, to adjourn the regular meeting, with motion approved 6 – 0. Time adjourned, 8:30 PM.

Respectfully submitted:

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Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, March 9, 2017
- All minutes are unofficial until approved by the Board of Education